**ENeRGI Duty of candour report 2022/23**

Scottish law requires care and support services, under, ‘The Duty of Candour Procedure (Scotland) Regulation 2018’ to provide an annual report showing what we learned from any duty of candour incidents.

We are pleased to report ENeRGI had no duty of candour incidents during the period 1 April 2022 31 March 2023

We have a duty of candour policy which sets out the requirements of ENeRGI as an organisation. This is reviewed and updated regularly.

When an incident occurs, in which a duty of candour applies, staff are to report to the manager. The manager will inform the care inspectorate of this incident. The incident is also recorded in our incident logbook.

The incident will be brough to our trustees so that we can effectively review and reflect on the matter.

All service users involved will be informed with full disclosure after investigation.

We understand the impact these incidents can have on staff wellbeing. Our employee assistance programme offers support to staff if they have been impacted by a duty of candour incident.

Any staff member, responsible for an incident involving a service user, that have found to have been at fault, will face disciplinary action.